

Parsons

Parsons Constructors Inc.

100 West Walnut • Pasadena, California 91124 • (626) 440-3000 • Fax: (626) 440-2516

April 29, 2016

USS Cal Builders, Inc.
Attention: Jonathan Kliora, Project Manager
8051 Main Street
Stanton, CA 90680

Dear Jonathan,

Congratulations on the recent contract award of the Joint Use Field, ADA Upgrades and Improvements at Mc Kinley ES CZ-16-0973-29.

To give you some background on these meetings, the general contractor is required by PSA Articles 8 and 16 to conduct a PSA Pre-job Conference with the local construction unions. We will assist you with the process and prepare for the Pre-job Conference by conducting a PSA Orientation with you. Both meetings must occur at least two weeks prior to the start of construction and we require you to have all subcontractors present at the Pre-job Conference. It is not necessary for subcontractors to attend the PSA Orientation. All contractors working on this project are also encouraged to attend one of the District's PSA 101 Training Seminars. The purposes of the Pre-job Conference are as follows:

- The general contractor will disclose union work assignments for each scope of work to be performed. This will help all parties confront and resolve any union jurisdictional disputes prior to work commencing.
- The general contractor will distribute detailed project information and a subcontractor listing to all present, establishing open communication between labor and management prior to work commencing.
- The District will review its employment and contracting programs and goals, including the employment of District residents at PSA-covered projects.

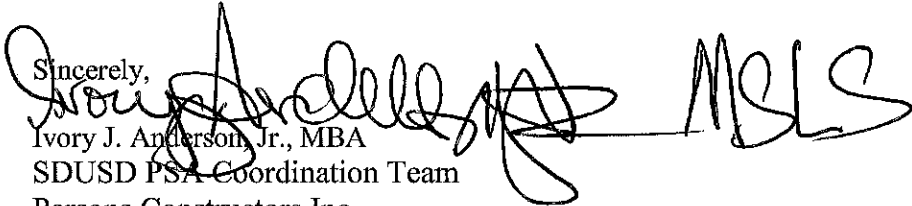
The Pre-job Conference form, all signed Letters of Assent, and the Subcontractors Pre Job Conference form (work assignment), are due from all known subcontractors, regardless of tier, no later than **04/29/2016**

Please be prepared to distribute completed copies of the Pre-job Conference form to all present at the Pre-job Conference. I will request a completed copy of the Pre-job Conference form a few days prior to the Pre-job Conference so we may review it.

We will be present for the Pre-job Conference, but a **USS Cal Builders, Inc.** project manager or other assigned employee will be asked to review the Pre-job Conference form in detail. Also, please ensure that you and all of your subcontractors sign and submit a PSA Letter of Assent prior to the commencement of work (attached).

The Pre Job Conference meeting for the Joint Use Field, ADA Upgrades and Improvements at Mc Kinley ES CZ-16-0973-29 is scheduled for Friday May 06, 2016 at **12:00 pm**. The Location being: IBEW Training Center, 4675 Viewridge San Diego, CA 92123.

Sincerely,


Ivory J. Anderson, Jr., MBA
SDUSD PSA Coordination Team
Parsons Constructors Inc.

cc: George Harris III/SDUSD (gharris@sandi.net)